

#### OPERATIONAL DIRECTIVE NO. 03-01

Effective Date: 03/10/2003

Last Modified:

1. SUBJECT: HOMELAND SECURITY ALERT LEVELS ADVISORY SYSTEM

2. AUTHORITY: St. Lucie County International Airport

3. PROCEDURE:

AS HOMELAND SECURITY REVISES THE ALERT LEVELS, THE AIRPORT SHALL NOTIFY ALL TENANTS BY FAX OF THE CHANGE IN CONDITION AND THE REQUIREMENTS TO BE FOLLOWED BY ALL TENANTS AND VISITORS. COMPLIANCE IS MANDATORY. THE FOLLOWING ARE THE THREAT LEVELS AND THE CORRESPONDING RESPONSIBILITIES OF ALL TENANTS AND VISITORS.

#### **GREEN (LOW CONDITION)**

- TENANT RESPONSIBILITY
  - Notify employees and subtenants.
  - o Ensure that all perimeter access points are closed and locked during non-operational hours.
  - o Immediately report any suspicious activity to 911 and Airport Management.

### **BLUE (GUARDED CONDITION)**

- TENANT RESPONSIBILITY
  - o Notify employees and subtenants.
  - o Ensure that all perimeter access points are closed and locked during non-operational hours.
  - o Immediately report any suspicious activity to 911 and Airport Management.

#### YELLOW (ELEVATED CONDITION)

- TENANT RESPONSIBILITY
  - Notify employees and subtenants.
  - o Ensure that all perimeter access points are closed and locked during non-operational hours.
  - o Closely monitor general public access to AOA during operational hours.
  - o Maintain increased surveillance over airside ramp areas.
  - Secure aircraft.
  - o Immediately report any suspicious activity to 911 and Airport Management.

# ORANGE (HIGH CONDITION)

- TENANT RESPONSIBILITY
  - Notify employees and subtenants.
  - o Ensure all perimeter access points are locked and secure during non-operational hours.
  - Limit pedestrian perimeter and ramp access to only those individuals that have legitimate entry requirements.

SLCIA Operational Directive 02-01

- Escort all deliveries and visitors while within the AOA.
- o Limit personal vehicular traffic. No parking within the perimeter except within hangars or designated parking areas approved by the Airport Director.
- Vehicles operating outside of hangar areas shall be company vehicles properly identified with company markings only.
- o Secure aircraft.
- o Immediately report any suspicious activity to 911 and Airport Management.

## **RED (SEVERE CONDITION)**

EFFECTIVE DATE: IMMEDIATELY

- TENANT RESPONSIBILITIES
  - Maintain 24-hour security of leased property at airport.
  - o Notify employees and subtenants of increased security measures applicable.
  - Ensure all access points are locked and secure at all times. Do not leave unlocked access points unattended at any time.
  - o Escort all deliveries and visitors while within the perimeter.
  - o Restrict perimeter and ramp access to essential personnel and vehicles only.
  - o Challenge and positively identify all persons unknown to you entering the Air Operations Area (perimeter).
  - o Secure all aircraft.

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- o No personal vehicular traffic within the perimeter at any time. Company marked vehicles only.
- o Immediately report all suspicious activity to 911 and Airport Management.

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		Date:	
Rona	ld H. Hall, Jr., C.M.		
Airpo	ort Operations Manager		

ATTACHMENTS: CURRENT THREAT LEVEL